

School Psychology Program

Ph.D.
&
Masters

Program
Information

2006-2007



DEPARTMENT
OF
 EDUCATIONAL
PSYCHOLOGY
UNIVERSITY OF UTAH
College of Education

DEPARTMENT OF EDUCATIONAL PSYCHOLOGY
University of Utah

Graduate Programs in School Psychology

Fall, 2006– Summer, 2007

The Department of Educational Psychology sponsors masters and doctoral programs in school psychology. The graduate programs in school psychology are integrated and organized programs of professional psychology. Students who graduate from the program are skilled in a broad range of assessment practices and empirically supported interventions. The program has particular emphasis on behavioral interventions for school-age children and their families.

The masters program is designed to prepare qualified and effective psychologists who will practice in schools or school-related situations. The program complies with the Utah State Office of Education competency guidelines for School Psychology and certification standards proposed by the National Association of School Psychologists. The University of Utah does not grant an Educational Specialist degree per se, however, the school psychology masters program should meet these standards in states where specialist degrees are granted. The minimum 71 semester hours for the degree, which includes 1,500 hours of supervised internship in the schools, also meets school psychology licensure/certification requirements in Utah, as well as most other states.

The Ph.D. program in School Psychology is APA accredited and designed to prepare psychologists who will practice in the schools or other educationally related settings and to meet the professional employment demands for: (1) psychologists in psychoeducational research; (2) administrators of pupil services; (3) mental health research specialists in child psychology; (4) psychologists in child treatment agencies, hospitals, and private practice; and, (5) professionals in higher education for the preparation of educators and clinicians in psychoeducational services. The program is accredited by the American Psychological Association and adheres to the scientist-practitioner model of graduate education in psychology. Integrated didactic and applied courses aid the students' attainment of a knowledge base and the expertise to enhance the professional practice of school psychology through the employment of the scientific method. One of the major strengths of the program is to prepare practitioners and researchers in the area of interventions. The program, however, is also known for the diverse training that students receive in neuropsychology, severe disabilities, and developmental psychopathology and psychology.

Students accepted for the doctoral program must complete all requirements for the masters degree, except internship hours, before taking the qualifying examination. The doctoral program involves a total of 94 semester hours (excluding thesis hours and any prerequisite courses). The doctoral program requires a 2,000-hour internship in school psychology. NASP standards require that 600 hours be completed in the schools. Students are encouraged to fulfill a 2,000-hour APA-accredited (or APPIC approved) internship following a 600 hour school-

based internship. The Ph.D. program is designed to be at least four academic years of full-time study beyond the baccalaureate. The average number of years to completion of the doctoral degree, however, is 6 ½ years. Tuition costs for the 2006-07 school year (two semesters, fall and spring) is: \$2,131 (in-state residents) and \$7383 (out-of-state residents); this amount includes student fees. No student has left the program before completing their degree because of tuition costs, however, 2 students have left in the past seven years because of a change in career plan.

Beyond formal course work, students are encouraged to be involved with faculty and students' research endeavors. Support and encouragement for student publications and presentations at national meetings is provided continuously throughout the student's program. This involvement and encouragement in research activities is complemented by course work and experiences designed to allow an early integration of theory and practice.

General prerequisites for graduate study in the programs include undergraduate and/or previous graduate preparation in psychology and education (special or general education). The application of previous graduate course work to the fulfillment of various requirements is decided by the student's advisor or supervisory committee and training director. Multiple admissions criteria employed in the selection of students include Graduate Record Examination scores, undergraduate or previous graduate course performance, letters of recommendation, past relevant work experience, and when possible, personal interview data. The School Psychology Faculty and the Department of Educational Psychology are committed to practices of affirmative action and equal educational opportunity in admissions decisions.

Students are asked to consult various departmental and university publications to ensure that they are aware of all procedures and student responsibilities and rights. This brochure details information about School Psychology Program requirements, however, information about the university and graduate school can be found in various catalogs and on websites (e.g., The University of Utah General Catalog and the Graduate School Handbook found on their website: http://www.utah.edu/gradschool/graduate_handbook/handbook.html)

Listed below are faculty who currently comprise the School Psychology Committee along with the institution from which they received their highest degree.

Core Faculty

William R. Jenson, Ph.D.	Professor	Utah State University
Elaine Clark, Ph.D.	Professor/Director	Michigan State University and Brigham Young University
Janiece L. Pompa, Ph.D.	Clinical Professor	Michigan State University
Daniel Olympia, Ph.D.	Associate Professor	University of Utah
Lora Tuesday-Heathfield, Ph.D.	Associate Professor	University of Oregon

Adjunct and Clinical School Psychology Faculty (agency and degree granting institution)

Carol Ballou, Ph.D.	UNI	University of Utah
Brett Barrett, M.S.	Granite Schools	University of Utah
Julie Bowen, Ph.D.	Jordan Schools	University of Utah
Laura Brockbank, Ph.D.	UNI	University of Utah
Christine Burns, Ph.D.	UNI	Texas A&M
Candace Dee, Ph.D.	Jordan Schools	University of Utah
Pamela Doyle, Ph.D.	Park City Schools	University of Utah
Fulvia Franco, Ph.D.	Jordan Schools	University of Utah
Douglas Goldsmith, Ph.D.	Children's Center	University of Utah
Abby Gottsegen, Ph.D.	Davis Schools	Yeshiva University
Alicia Hoerner, Ph.D.	Salt Lake Schools	University of Utah
James Kahn, Ph.D.	UNI	University of Utah
Karen Malm, Ph.D.	DSPD	University of Utah
Wm. McMahan, M.D.	Dept. Psychiatry	University of Kansas
Judith Miller, Ph.D.	Dept. Psychiatry	University of Utah
Dan Morgan, Ph.D.	USOE	Michigan State Univ
Pete Nicholas, Ph.D.	C. B. Pingree Autism School	University of Utah
Agnes Plenk, Ph.D.	Children's Center	University of Utah
John Seaman, Ph.D.	Granite Schools	University of Utah
Julien Smith, Ph.D.	PCMC	University of Utah
Anne Taverne, Ph.D.	PCMC	University of Utah
Lane Valum, Ph.D.	Jordan Schools	University of Utah
Robin Weiner, Ph.D.	Salt Lake Schools	University of Utah

Students

The typical applicant pool for the school psychology program consists of approximately 50 students. From this pool, approximately 8 students are accepted each year into either the doctoral program. The program currently has 37 doctoral and 2 masters students; of this total, 14 are males, 23 are females. The age range of the students is approximately 26 to 59. Several nationalities, foreign countries, and ethnic groups are represented in the school psychology program. The attrition rate is less than 5 percent and is usually due to the student's change of career goal or geographic relocation.

The full-time course load is considered 9 or more credit hours per semester. The program is designed such that students are expected to be involved full-time in their graduate studies. Some students do work part-time in the community. In most cases, these part-time positions are related to the student's graduate program (e.g., public schools and child treatment facilities) and enhance the student's skills, professional maturity, and overall educational goals. As detailed in the University Bulletin, there are provisions for financial, academic, and personal counseling through the university. The Department of Educational Psychology has been able to provide a limited number of graduate assistantships and tuition waivers for school psychology students; however, there is no guarantee that financial support will be provided for all students. For more than a decade, however, a combination of Departmental assistance and

grants has allowed support in the way of stipends and tuition waivers for the majority of first and second year students. Students, however, need to inquire about possibilities for financial support and contact the University financial offices (www.sa.utah.edu/finance/) for further suggestions (e.g., student loans).

Each student, upon formal admission to the graduate program in school psychology, is assigned an advisor who will assist the student in developing his/her course of study. During the second year of the program, the student selects a supervisory committee chairperson and committee members to advise and direct the student's course of study.

Students are evaluated throughout their programs through a variety of methods. In addition to formal evaluations such as course grades, the faculty evaluate student progress through feedback from practica and internship supervisors. An annual faculty review of the student's progress is conducted and each student receives written feedback. Students are also asked to provide written (anonymous) feedback to the faculty regarding the training program.

The University of Utah is situated on a 1,500-acre campus on the eastern edge of Salt Lake City, at the base of the Wasatch Mountains. Most students choose to live either in graduate student housing or in off-campus housing near the University. Assistance in securing either University or off-campus housing is provided by University agencies (e.g., Commuter Housing Service). See housing information at: www.utah.edu/newstudents/housing.html

Program Philosophy

The program adheres to a scientist-practitioner model which assumes that the effective practice of school psychology is based on knowledge gained from established methods of scientific inquiry. Emphasis is on the preparation of competent practitioners who are also skilled and dedicated researchers who contribute to the knowledge base in school psychology.

The faculty are committed to a learning environment that has a well organized and explicit curriculum with clear expectations. There is also a strong commitment to student-faculty interactions that encourage students to identify with the field and grow professionally. In addition, the program is designed to acquaint students with the diversity of theories and practices of school psychology that allow students sufficient intellectual freedom to experiment with different delivery systems and various theoretical bases.

The atmosphere is intended to foster informal student-faculty interaction, critical debate, and respect for theoretical diversity of practice thus lending itself to a more intense and exciting learning experience. Such a philosophy encourages and reinforces the student's creativity and intellectual risk taking that are fundamental in the further development of the professional practice of school psychology.

The objectives of both the masters and doctoral programs are to ensure that each student exhibits the following personal characteristics, academic knowledge, and practitioner competencies that fully qualifies him/her as a professional.

I. Personal Characteristics. Students' professional activities are expected to conform to the ethical standards outlined by the American Psychological Association and the National Association of School Psychologists; and, in addition, students' professional activities are expected to be characterized by:

- A. A democratic attitude that respects the worth, uniqueness, and potential for growth and development of all individuals.
- B. Personal stability, ethical behavior, and respect for the confidentiality of privileged information.
- C. A personal manner in which responsibilities are discharged in a cooperative and conscientious fashion.
- D. Productive work habits that display motivation, independence, and adaptability.
- E. Commitment to continuing professional growth to include involvement in professional associations for school psychologists.

II. Academic Knowledge. Students are expected to be knowledgeable and possess in-depth understanding of the following core content areas:

- A. Psychological Foundations
 - 1. Cognitive-affective bases of behavior
 - 2. Biological bases of behavior
 - 3. Social bases of behavior
 - 4. Individual differences
 - 5. Research design and statistics
 - 6. History and systems in psychology
- B. Educational Foundations
 - 1. Organization and operations of the schools
 - 2. Instructional and remedial techniques
 - 3. Alternative and regular educational processes
- C. Psychoeducational Methods
 - 1. Pupil services management including early identification, assessment, program design, intervention strategies, and evaluation.
 - 2. Indirect pupil services to include prevention, consultation, in-service, and program organization and administration.

- D. Professional School Psychology
 - 1. Professional issues
 - 2. Standards and ethics
 - 3. Legal issues

III. Practitioner Competencies. Students are expected to demonstrate a high level of proficiency and competence in each of the following areas:

A. Identification and Diagnostic Study of the Individual Student

- 1. Possess the understanding and ability to initiate and maintain differentiated referral systems designed to allow the early identification of children in need of psychological services.
- 2. Able to obtain pertinent information through behavior observation, interviews, school records, and community resources that enhance the effectiveness of remedial programs or intervention strategies.
- 3. Knowledgeable in the identification of physiological problems influencing academic and social functioning.
- 4. Possess the understanding and ability to conduct curriculum-based measurement (CBM), and administer, score, and interpret tests of intelligence, achievement, perceptual-motor ability, developmental level, personality and social functioning designed for individuals of different ages, exceptionalities, and cultural backgrounds.
- 5. Integrate a variety of data (which may include tests of cognitive functioning; norm and/or criterion-referenced individual measures of academic performance, CBM, adaptive behavior, motor functioning, and communication skills; interview and observational data, and measures of personal, social, and emotional functioning) into a concise, meaningful, organized, and educationally relevant psychological report.

B. Psychological Services in the Schools

- 1. Understand the role and function of school psychologists in relation to the administration of the schools, other school personnel, and state and local agencies.
- 2. Understand the role and contribution of other school personnel and able to function effectively as a member of an interdisciplinary team.
- 3. Demonstrate familiarity with state and federal standards and guidelines related to the practice of school psychology.

C. Classroom Remediation Strategies, Intervention, and Psychoeducational Program Planning

- 1. Able to employ diagnostic data in implementing effective intervention strategies designed to enhance the academic and social development of referred students.

2. Possess the understanding and ability to assist in educational programming designed for children of different ages and exceptionalities including children who are intellectually gifted.
3. Design and implement effective behavioral change strategies for individuals and/or groups.
4. Knowledgeable and effective in individual and group counseling techniques including techniques designed for young children.
5. Able to monitor the effectiveness of recommended intervention strategies or educational programs.
6. Knowledgeable of, and effectively employ, external referral services or agencies.

D. Consultation and In-Service

1. Serve as an effective consultant to teachers and other educational personnel on matters related to the education and mental health of children to insure the most appropriate education program.
2. Effectively conduct in-service programs for parents and teachers in areas related to psychological services and contribute to the design and implementation of prevention programs.
3. Function as a member of an interdisciplinary team in student evaluation, placement, and planning for individual educational needs.
4. Function as a member of various committees within the school in such areas as pupil services, special education curriculum planning, and instructional methodology.
5. Significantly contribute to the design and implementation of preventive programs.

E. Evaluation and Applied Research

1. Organize and administer group evaluation programs to include the administering, scoring, and interpreting of group tests of academic aptitude and achievement.
2. Employ group test data in aiding curriculum planning and development.
3. Evaluate the effectiveness of new or pilot programs.
4. Design and conduct research studies to aid administrative decision-making.
5. Design, implement, and evaluate single-subject and/or single classroom studies.
6. Significantly contribute to grant proposal writing.
7. Critique and summarize educational and psychological research in a manner that facilitates its use by others.

In addition to the above competencies, doctoral students are expected to be able to conceptualize and design investigations that enhance the knowledge base and the professional practice of school psychology and to be competent in preparing research manuscripts for publication.

SCHOOL PSYCHOLOGY MASTERS PROGRAM
COURSE REQUIREMENTS

The curriculum is designed so that students can fulfill the masters program requirements in school psychology after three years of full-time coursework, and one year of internship.

A. Psychological Foundations (min of 9 semester hours)

- (3) ED PS 6050 - Lifespan Development: Child & Adolescent (required)
- (3) ED PS 6510 - Cognition, Learning & Behavior (required)
- (3) ED PS 6450 - Child & Adolescent Psychopathology (required)

B. Research, Design, & Statistics (min of 3 semester hours)

- (3) ED PS 6010 – Introductory Statistics and Research Design (required)

C. Master's Thesis (min of 6 semester hours)

- (6) ED PS 6970 - Thesis

D. Educational Foundations (min of 3 semester hours)

- (3) SPED 6040, Legal and Policy Issues Spec Ed (required)

E. Psychoeducational Assessment (min of 12 semester hours)

- (3) ED PS 7130 - Cognitive Assessment (required)
- (3) ED PS 7150 - Individual Child and Adolescent Assessment (required)
- (3) ED PS 6140 - Multicultural Assessment (required or equivalent)

Electives:

- (3) ED PS 7190 - Applied Neuropsychological Assessment
- (3) ED PS 7180 - Personality Assessment

F. Intervention Strategies (min of 12 hours)

- (3) ED PS 6390 - Interventions in the Schools (required)
- (3) ED PS 6470 - Psychological & Educational Consultation (required)
- (3) ED PS 6110 - Child/Family Psychotherapy/Counseling Interventions (required)
- (3) ED PS 6380- Academic Assessment and Interventions for Students with Learning Difficulties

Or comparable Spec Ed course

Other Relevant Intervention Courses:

- (3) ED PS 6360 - Multicultural Counseling
- (3) ED PS 6200 - Counseling Theories and Procedures
- (3) ED PS 6210 - Counseling Skills
- (3) ED PS 7250 – Family Counseling for School-based Problems

G. Professional School Psychology (min of 26 hours)

- (2) ED PS 6100- Professional Issues and Ethics in School Psychology (required)
- (3) ED PS 6831- Seminar in School Psychology-Ped Neuropsychology (required)
- (4) ED PS 7730- Practicum in School Psychology - Clinic (required)
- (4) ED PS 7731- Practicum in School Psychology - Field (required)
- (12) ED PS 7910 - Internship in School Psychology (required)

SUGGESTED MASTERS SCHEDULE

(note that EP = ED PS courses)

<i>Fall Semester</i>	<i>Spring Semester</i>	<i>Summer Semester</i>
1st Year	1 st Year	1 st Year
EP 6100, Prof Issues/Ethics	EP 6510, Cog, Learn,Behavior	
EP 6450 Psychopathology	EP 6390, Interventions	EP 6140, MC Assessment
EP 7130, Cog. Assessment	EP 7150, Ind Child/Adol Assessment	
EP 6010, Stats/Research	SPED 6040, Legal/Policy Issues	
EP 7730, Clinic Practicum (1)	EP7730, Clinic Practicum (1)	
2nd Year	2 nd Year	
EP 6110, Child/Family Interven	EP 6470, Psych & Ed Consult	
EP 6831, Seminar: Ped Neuropsy	EP 6380, Academic Assess & Interventions for Students with Learning Difficulties	
EP 6050, Lifespan Development		
EP 7730, Clinic Practicum (1)	EP 7730, Clinic Practicum (1)	
3rd Year	3 rd Year	
EP 7731, SP Field Prac (2)	EP 7731, SP Field Prac (2)	
EP 6970, Thesis	EP 6970, Thesis	
4th Year	4 th Year	
EP 7910, Internship (6)	EP 7910, Internship (6)	

Note: all courses are 3 hrs unless otherwise specified in ()

Also, be aware that not all courses are taught each semester, check the respective departmental schedules before attempting to register. Also, certain courses are often taught in the summer, including SPED 6631, SPED 6040, EP 6050.

FYI: Additional courses required for Ph.D. include:

EP 7010/7020	Quant Meth I and II	EP 7080	History and Systems of Psych
EP 7550	Soc Psych Diversity	EP 7160	Neuropsych Basis of Behavior
EP 7300	Psychometric Theory	EP 7400	Adv Res Design
EP 7960	Spec Topics: Research		

DOCTORAL PROGRAM IN SCHOOL PSYCHOLOGY COURSE REQUIREMENTS

The curriculum is designed so that students can complete the doctoral program requirements after approximately five years of graduate study beyond the baccalaureate degree. The five years includes a full year of internship (i.e., a 2000 clock-hour internship).

Core Foundation Courses

A. Scientific and Professional Standards and Ethics (6 hours)

- (3) ED PS 7100 – Professional Issues and Ethics in School Psychology (required)
- (3) ED PS 7080 - History and Systems of Psychology (required)

B. Cognitive-Affective Bases of Behavior (3 hours)

- (3) ED PS 6510 - Cognition, Learning & Behavior (required)

C. Social Bases of Behavior (3 hours)

- (3) ED PS 7550 - Soc Psych of Human Diversity (suggested)
- or
- (3) Elective in Social Psychology + Coursework in Diversity)

D. Individual Differences (min 6 hours)

- (3) ED PS 7450 - Child & Adolescent Psychopathology (required)
- (3) ED PS 6050 - Lifespan Development: Child and Adolescent (required)

E. Biological Bases of Behavior (min 3 hours)

- (3) ED PS 7160 - Neuropsychological Basis of Behavior
- or
- (4) PSY 6700 – Human Neuropsychology

F. Research Design and Statistics

1. Research Design (min 3 hours)

- (3) ED PS 7400 - Advanced Research Design
- or
- (3) ED PS 7410 - Single Subject Research
- or equivalent

2. Statistics (min 8 hours)

- (3) ED PS 7010 - Quantitative Methods I: Intro to Inferential Statistics (required)
- (5) ED PS 7020 - Quantitative Methods II: ANOVA/Multiple Regression (required)

G. Educational Foundations (min of 3 hours)

- (3) SPED 6040 - Legal and Policy Issues Spec Ed (required)

H. Psychoeducational Assessment (min 12 hours)

- (3) ED PS 7130 - Cognitive Assessment (required)
- (3) ED PS 7140 - Multicultural Assessment (required)
- (3) ED PS 7150 - Individual Child and Adolescent Assessment (required)
- (3) ED PS 7300 - Psychometric Theory (required)

Other Relevant Assessment Courses:

- (3) ED PS 7190 - Applied Neuropsychological Assessment
- (3) ED PS 7180 - Personality Assessment

I. Intervention Strategies (min 12 hours)

- (3) ED PS 7390 - Interventions in the Schools (required)
- (3) ED PS 7470 - Psychological & Educational Consultation (required)
- (3) ED PS 7110 - Child/Family Psychotherapy/Counseling Interventions (required)
- (3) ED PS 7380 - Academic Assessment/Interventions for Students w/Learning Diff.

or

- (3) SPED 6631 – Assessment & Instruction Reading Difficulties

Other Relevant Intervention Courses:

- (3) ED PS 6360 - Multicultural Counseling
- (3) ED PS 6200 - Counseling Theories and Procedures
- (2) ED PS 6210 - Counseling Skills
- (3) ED PS 7250 – Family Counseling for School-based Problems

J. Professional School Psychology (min 31 hours)

- (3) ED PS 7100 – Professional Issues and Ethics in School Psych
- (3) ED PS 7831 - Seminar in School Psychology (required)
- (4) ED PS 7730 – SP Practicum: Clinic (required)
- (4) ED PS 7731 – SP Practicum: Field (required)
- (2) ED PS 7960 - Special Topics: Research (required)
- (16) ED PS 7910 - Internship in School Psychology (required)

Doctoral Dissertation Research (min 14 hours)

- (14) ED PS 7970 - Dissertation

SUGGESTED DOCTORAL SCHEDULE

(note: EP = ED PS courses)

<i>Fall Semester</i>	<i>Spring Semester</i>	<i>Summer Semester</i>
1st Year	1st Year	1 st Year
EP 7100, Prof Issues/Ethics SP		
EP 7450, Psychopathology	EP 7390, Interventions in Schools	
EP 7130, Cog. Assess	EP 7150, Ind Child/Adol Assess	EP 7140, MC Assessment
EP 7010, Quant Methods I	EP 7020, Quant Methods II (5)	
EP 7730, Clinic Practicum (1)	EP 7730, Clinic Practicum (1)	
EP 7960, Spec Topics:Res (1)	EP 7960, Spec Topics:Res (1)	
2nd Year	2nd Year	
EP 7110, Child/Family Inter	EP 7380, Academic Assess/Interventions for Students with Learning Difficulties	
EP 6050, Lifespan Develop	EP 6470, Consultation	
EP 7831, Sem in SP	EP 7080, History and Systems	
EP 7300, Psychometric Theory	SPED 6040, Legal Issues in Spec Education	
EP 7730, Clinic Practicum(1)	EP 7730, Clinic Practicum (1)	
3rd Year	3rd Year	
EP 7160, Neuro Basis-Behavior	EP 7550, Soc Psy Diversity	
EP 7400, Adv Res Design*	EP 7510, Cognition, Learning, Beh	
(or EP 7410, Single Subject)		
EP 7731, Field Prac(2)	EP 7731, Field Prac (2)	
EP 6970, Thesis	EP 6970, Thesis	
4th Year	4th Year	
EP 7970, Diss(5)	EP 7970, Diss(5)	EP 7970, Diss (4)
5th Year	5th Year	
EP 7910, Intern(6)	EP 7910, Intern(6)	EP 7910, Intern(4)

Note: all courses are 3 hrs unless otherwise specified in ()

Be sure to check departmental schedules before attempting to register since some may not be taught each year (e.g., EP 7080 and EP 7160) or times will change

***SUBSTITUTE OPTIONS:** students who are conducting single subject studies are advised to take EP 7410, Single Subject Research, or comparable Single Subject class in Spec Ed Dept.

Description of Specialized Courses and Requirements

School Psychology Seminars (ED PS 6830/7830/6831/7831 - 3 hrs)

Students are required to take one of the School Psychology Seminars. The number to sign up for unless notified is: ED PS 7831. The subject matter varies according to faculty interest and are often related to faculty grant and/or research activity. Doctoral students can elect to take any seminar that is offered; however, master's students must take the School Psychology Seminar titled Pediatric Neuropsychology (focus on severe disability). When no other specialty seminar is offered, doctoral students must also take the "Pediatric Neuropsychology" seminar.

Master's Thesis Research (ED PS 6970 - min 6 hrs)

Students who enter the Ph.D. program with credit for a Master's Degree but who have not done an empirical research thesis must complete a 6 credit hour supervised research project. Students need to select a faculty member to chair the project and also need to get the project approved by the School Psychology Committee (regular faculty). A written proposal needs to be submitted to the Committee for approval and a written product needs to be turned into the Committee for approval before the student can enter candidacy for the Ph.D. Examples of possible projects include a pilot study for dissertation research, research with a faculty member or practitioner outside the university, or assisting another doctoral student with their dissertation research (e.g., data collection and analysis).

Students who enter the doctoral program with a masters' thesis from another university or department also need to get Committee approval before entering into candidacy. Students are encouraged to submit a copy of their masters' thesis to the School Psychology Committee (via the Training Director) early in their program to allow sufficient time for review. The School Psychology Committee reserves the right to require additional research work if the thesis does not meet departmental standards.

Doctoral Dissertation Research (ED PS 7970 - min 14 hrs)

ED PS 7970 - Doctoral Dissertation Research

Dissertation research credits are accumulated under ED PS 7970 (minimum of 14). Immediately following successful completion of the preliminary qualifying examinations the student is expected to begin developing the dissertation proposal. The proposal is evaluated by the student's committee in an open colloquium. The colloquium can not be scheduled until the student has passed the School Psychology Preliminary Qualifying Examinations (SPPQE).

Dissertation Article: Doctoral students must submit either their masters thesis or dissertation (completed within the School Psychology Program) in article format before the dissertation

defense date. Students are required to turn in one copy of the (thesis or dissertation) article format to their committee chair and one to the School Psychology Program director. Students are not required to submit the article for publication but are strongly encouraged to do so.

First Year Doctoral Seminar: The seminar is intended to (1) familiarize students with faculty research interests, (2) help students develop research ideas of their own for thesis and dissertation projects, (3) provide information about the requirements for a research proposal, and (4) begin to critically evaluate research that is published in the field. First year students are required to sign up for a minimum of 1 hour each semester under Dr. Jenson's section course, ED PSY 7960. In addition to monthly meetings with Dr. Jenson, first year students are also expected to attend the monthly Educational Psychology Department's Seminar Series (attendance is taken).

Practicum Requirements (ED PS 7730 and ED PS 7731 - min 8 credit hours for masters and doctoral degrees)

Practicum takes place over a three year period and meets requirements of both NASP and APA (i.e., minimum of 400 direct service contact hours). First and second year students participate in a campus-based practica at the Department of Educational Psychology's Psychoeducational Clinic before going to off-campus sites in their third year. Students are required to sign up for one credit hour during fall and spring semesters of the first and second year, under ED PSY 7730. First year students will work closely with second year students and faculty to become acquainted with clinic policy and procedures. In some cases, first year students will be able to gain some direct experience working with Clinic clients, but only after meeting certain skill requirements. Second year Clinic students will be providing the majority of clinical services and, like first year students, will be supervised by Clinic faculty. Students in the Clinic will be required to act ethically and abide by all Clinic policies. Regular attendance at the Monday noon-hour Clinic meetings is also required of Clinic practicum students during their first and second year.

Supervision Emphasis: Issues of "supervision" will be included in the Consultation course and the second year of Clinic Practicum. Both courses are required of students in the second year of the program. This will allow students to gain both theoretical and practical knowledge about supervision issues. First year school psychology students will experience first-hand supervision by the faculty and second year clinic students, and second year clinic students who are supervising first year students will receive "supervision of their supervision" by Drs. Clark and Pompa.

Third year students will complete the practicum assignment in the schools, or some other clinical site. These students must register for two credit hours for fall and spring semesters, under ED PS 7731). Since the third year practicum is the joint responsibility of the school psychology faculty at the University and the participating school districts and mental health agencies, supervision will be provided both on-site by certified school psychologists and/or licensed psychologists in their practicum sites and by the program's field practicum supervisor.

Again, students will also be required to attend the regularly-scheduled field practicum class taught by university faculty during fall and spring semesters of ED PS 7731.

Multicultural Emphasis: Placements are sought in settings that offer opportunities to work with ethnically and racially diverse students. Salt Lake School district is the most diverse school district, however, other districts in Utah have large ethnic minority student bodies. Students are required to have practical experiences with diverse populations regardless of the district or agency.

Fingerprinting: All students must be fingerprinted before entering the schools for practica or internship. See the department's administrative secretary for the appropriate forms and procedures. It is REQUIRED of all students to get finger printed the first year of the program (during Clinic Practicum fall semester) due to the fact some will be working in the schools that year.

School Psychology Internship (ED PS 7190 - min 12 credit hours for masters and 16 credit hours for doctoral).

The internship is a culminating experience for the student which integrates theory and practice. Students are encouraged to seek internships in a variety of settings including schools, hospitals, mental health centers, residential settings, and others, and out of state placements. Generally, students elect to spend nine months to complete the 1,500-hour masters requirement and 12 months to complete the 2,000-hour doctoral internship.

Masters only students: Students who are in the masters program are required to complete a 1,500 clock-hour internship in the schools. This must be supervised by a licensed school psychologist. Masters students are encouraged to complete all degree requirements before beginning their internship, including the thesis requirement. Unless the student has been accepted into the doctoral program at the University of Utah, the masters' degree will not be granted until the internship is complete. School-based internships are required by the State for licensure in School Psychology (Utah State Office of Education (USOE rules). Application for certification needs to be initiated by the student after completing all degree requirements. See the department's administrative secretary for the appropriate form to be submitted to the USOE.

Doctoral students: Doctoral students must complete a 2,000 hour internship after the awarding of the master's degree. At least 600 hours of this internship must be school based, or the student must show equivalent experience in the schools (i.e. a previous internship at the masters level in a school setting). If equivalence is shown, a student may select an alternative setting. Doctoral interns must be supervised by a doctoral level licensed psychologist, and if in the schools, the supervisor must also have a license as a school psychologist. Any exceptions must be discussed with the faculty member in school psychology at the University of Utah who is responsible for internship placements. Although the program does not guarantee that students will meet all criteria for licensure in different states, to date, no student has been prevented from getting a license in other places. The requirements are also consistent with the current

psychology licensing laws in the State of Utah Division of Occupational and Professional Licensing.

Students are encouraged to seek APA-approved internship sites, however, APPIC or other approved sites are also acceptable. The internship director must approve sites that are not APA-approved or listed in the APPIC directory. Doctoral students may elect to do part-time internships, however, the 2,000 hours must be completed over a 24 month period. Doctoral students entering without a masters' degree are strongly encouraged to complete all requirements for the masters' degree before starting their internship, including the completion of their thesis. Students without a masters' degree who wish to begin an internship before they complete their thesis will need to complete additional hours following the completion of the thesis in order for the internship hours to count for the required predoctoral internship hours.

The internship program is the joint responsibility of the School Psychology Program and the participating school districts and internship field placements. The daily supervision of interns is conducted by approved field supervisors in concert with School Psychology Program Faculty supervision. The internship is designed as a culminating experience of the student's program which enhances the development of competencies and professionalism. As such, the internship allows the student the opportunity to integrate course work, research, theory, and practical experiences in a supervised, applied setting. Students will be required to attend regularly scheduled internship meetings during the fall and spring semesters unless they are on internship at APA or APPIC sites that provide regular didactic instruction and group supervision.

To be eligible for internship, the student must have completed (1) the core academic school psychology courses; (2) the clinic and field practicum sequence; and (3) receive permission from the program's internship supervisor.

PRAXIS Exam: All students must take the PRAXIS exam during the internship year. This includes students who enter the program with a masters degree in School Psychology if they have not already taken the exam. The program does not require a certain score for completing the program, however, documentation of the test score must be provided to the Internship Director before receiving a passing grade for internship.

Preliminary Qualifying Examinations

Subsequent to completing all requirements for the Master's degree, except internship hours (or following the first year of course work for the student who enters the program with a masters degree), the student is eligible to take the School Psychology Preliminary Qualifying Examinations (SPPQE) as long as: (1) a program of study has been filed; and, (2) the student has received approval from his/her doctoral supervisory committee to proceed with the examination.

The SPPQE typically covers eight areas including: (1) history and theory in school psychology; (2) school psychology research; (3) assessment, diagnosis, and evaluation; (4)

interventions; (5) consultation; (6) diversity; and (7) ethical and professional issues; and (8) practice. Students participating in a specialized training are will be asked a question that pertains to the content of the emphasis area. The examination is given twice yearly, once during fall semester, and again in the spring. The fall examination is typically scheduled the end of September/first of October and the spring semester exam the end of April/first of May. Specific dates will be announced by the end of the academic semester that precedes the examination. Students intending to take the examination must register at least two weeks before the examination date with the Program Director. The SPPQE is not offered during the Summer semester.

Questions for the SPPQE will be prepared by the primary School Psychology Faculty before the examination date. Questions will be drawn from a reading list (available from the school psychology program faculty); required program course content; and recent school psychology journals (one calendar year prior to the exam in *SPQ* and *SPR*). The Program Faculty encourage the formation of study groups in preparation for the SPPQE.

Successful completion of the examination consists of passing (70% or higher) the multiple-choice and a passing grade for the oral portion and the written portion (literature review). The multiple choice exam consists of 200 questions and the oral examination is comprised of questions asked by the five core School Psychology faculty members. The literature review needs to be submitted on the first day of the exam and will be subject to questioning during the orals. The literature review should cover critical issues pertaining to the dissertation. It must be at least 25 pages in length (double space). The literature review is intended to give students a head-start on their dissertation proposals. Students must also receive a passing grade for the literature review, meaning there is no further writing that needs to be done and students are capable of answering basic questions during the orals. If any of the three portions of the exam (e.g., multiple choice, essay, oral) is not passed, the student has the right to take that portion of the examination over at the next formally scheduled prelim administration date.

Doctoral students may not hold a dissertation research colloquium until the SPPQE is successfully passed.

Other Scholarly Requirements

Portfolio

All students need to maintain a portfolio to assist faculty in evaluating their progress. Included in the portfolio are the following: (1) current vita; (2) syllabi from completed courses; (3) transcripts of grades for these courses; (4) annual reviews by School Psychology Faculty; (5) practicum logs (clinic and field); (6) internship contract; (7) internship logs; (8) evaluation forms from all field supervisors (clinic, field practica and internship); (9) copies of the Supervisory Committee forms; (10) copy of Program of Study form; (11) thesis/dissertation research and IRB proposals; (12) professional paper submissions and conference presentations; and (13) honors and awards. Doctoral students also need to include: a summary of the doctoral

preliminary exam results, proof of completed masters thesis or project, copy of completed dissertation, required research article, and any teaching evaluations. Additionally, doctoral students who enter the program with a Masters' Degree need to include a statement of approval from the Program Director regarding the acceptance of their prior masters' thesis or completion of an alternative project.

Please note that the portfolio needs to be reviewed prior to any application for internship. This means students must turn in their portfolios to the Internship Director (instructor for ED PS 7910) before starting the internship, preferably during the spring semester of the third year in the program. Students are responsible for making an appointment with the Internship Director (i.e., faculty member teaching ED PS 7910). It is preferable to make this appointment close to the time you are applying for internships so the portfolio is recent and relatively complete.

Prior to graduation, all students must schedule a final meeting with the School Psychology Training Director for a final review of portfolios. This is to insure that all program requirements are met.

Time Limits

Student progress toward meeting program requirements for both the masters level and doctoral programs is reviewed on an annual basis. Students who are admitted to the masters program are expected to complete all requirements within four years from the first semester of enrollment. Students who are admitted to the Ph.D. program with credit for a Bachelor's Degree only are expected to complete all requirements for the Ph.D. in five years from the first semester of enrollment. Students who are admitted to the Ph.D. program with credit for a previous Master's Degree in School Psychology are expected to complete all requirements for the Ph.D. in four years from the first semester of enrollment.

Program and department policy allows students a maximum of seven years from the date of initial matriculation to complete all requirements for the Ph.D. degree. Failure to complete program requirements within this time frame results in automatic dismissal from the program and the department. If exceptional circumstances have precluded program completion within the seven year time limit, a student and his/her faculty adviser may jointly appeal in writing to the School Psychology Committee for up to a one year extension.

Students who need to discontinue their studies for one or more semesters (fall and spring) may file a Request for Leave of Absence form with the department chairperson. Subject to the approval of the Dean of the Graduate School, such requests may be granted for a variety of reasons. It should be noted that time spent on an approved leave of absence is not counted against students in terms of the time limits for the program.

Students who fail to register for either fall or spring semester are automatically dropped from the Graduate School and the program. This means that students will have to reapply for

the School Psychology program. Applications are only reviewed once a year, therefore, failure to maintain regular enrollment during the school year could result in a significant delay in completing the program.

SCHOOL PSYCHOLOGY SPECIAL TRAINING OPPORTUNITIES

The program offers specialized training opportunities in the area of autism and other low incidence disabilities, high incidence conditions, neuropsychology, and early childhood assessment and intervention. Students who wish to specialize in a particular area need to contact faculty who are associated with the training and inquire about recommended courses and practica. Students who select specific training foci are allowed to focus one of their preliminary questions in this area. Hopefully, students will also complete their thesis and/or dissertation research in the particular emphasis area.

If interested in specialized training, please contact the faculty involved:

High Incidence Interventions: Bill Jenson and Dan Olympia

Autism and Low Incidence Disabilities: Elaine Clark and Bill Jenson

Early Childhood and Reading Disorders: Lora Tuesday Heathfield

Neuropsychology: Janiece Pompa and Elaine Clark

LICENSURE

Students who have completed all requirements for a masters' degree, plus internship, are eligible to apply for State licensure as a School Psychologist. This process must be initiated by the student. Applications are available from the department's administrative secretary. Licensure is granted through the Utah State Office of Education. The majority of students who complete degrees in School Psychology apply for this license, in fact, this is required if students want to work in the Utah schools.

Students who have completed a Ph.D. degree, and have completed all required field work (e.g., a 2,000-hour supervised pre-doctoral internship and a 2,000-hour post-doctoral supervised fellowship) can apply to take the Psychology Licensure exam. Students must initiate this on their own through the State of Utah Division of Occupational and Professional Licensing. Note that 1,000 of the predoctoral hours must be "mental health" hours (e.g., direct service to clients/students). All supervision must be by a licensed psychologist eligible by the State to supervise, that is, licensed for 2 or more years. Two hours of face to face individual supervision is required each week. The majority of our program graduates are licensed as Psychologists in the state of Utah or other states.

PROFESSIONAL STANDARDS AND ETHICAL PRINCIPLES

The continued development of psychology as a profession is dependent upon the consistent implementation of standards of conduct for psychologists that prescribe acceptable ethical and professional behavior. Students are expected to demonstrate academic honesty and

abide by the University of Utah's Code of Conduct (www.admin.utah.edu/ppmanual/8/8-10.html). In addition, students in the program must adhere to the various ethical standards promulgated by NASP and the American Psychological Association. This includes the *Ethical Principles of Psychologists and Code of Conduct* (2002), *General Guidelines for Providers of Psychological Services* (1987), and *Specialty Guidelines for the Delivery of Services* (1981). Students in the School Psychology program are expected to consistently implement the various standards and principles in their work as psychologists-in-training. Students are asked to familiarize themselves with the following documents during their first semester in residence in the program. All of the following can be obtained from school psychology faculty except the Jacob and Hartshorne book. This can be purchased at the U of U bookstore or obtained from the publisher, John Wiley. .

American Psychological Association (2002). Ethical principles of psychologists and code of conduct. *American Psychologist*, 57, 1060-1073..

American Psychological Association. Guidelines for Providers of Psychological Services to Ethnic, Linguistic, and Culturally Diverse Populations In *Ethnic Minority Perspectives on Clinical Training and Services in Psychology* (Appendix D, p. 191-194).

Jacob, S. & Hartshorne, T. S. (2003). *Ethics and Law for School Psychologists* (4th edition). New York: John Wiley and Sons.

National Association of School Psychologists (1992). *Professional Conduct Manual*. Silver Springs, MD: NASP.

EVALUATION OF STUDENT PROGRESS AND RIGHTS TO APPEAL

Students are regularly evaluated in the program, using a variety of methods. This includes meeting minimum standards in coursework (e.g., no course accepted for credit with a grade below a B (department requires a grade point average 3.0 or higher). Students must also receive a Credit (CR) in practica and internship in order to continue in the program. Any grades below a B, or any "no credit" (NC) grades in practicum or internship must be retaken and completed as soon as possible. An evaluation of professional practice skills occurs through instructor and/or supervisor feedback in core courses and clinic/field experiences (practica and internship). Feedback from practicum and internship supervisors are an important part of the evaluation process. Included in the practice evaluations are a student's skills in assessment and intervention, capability to work with a diverse group of students and families, and both professional and interpersonal skills. In addition, the program faculty rely on portfolio reviews by the internship coordinator/instructor, performance on the SPPQE, and the annual review to base their decisions on the appropriateness of students' academic and professional performance.

Rarely do students have such severe personal/interpersonal or academic/professional difficulties that their ability to function as professional school psychologists is questioned. However, if the faculty determine that this is the case, students may be informally advised to seek appropriate professional assistance to resolve the problem. Students will be responsible for this, including any payment. Counseling services are also available at the University of Utah (website is: www.sa.utah.edu/counsel/). The faculty may also decide to formally recommend (i.e., in writing) that the student seek a psychological/psychiatric evaluation and/or therapy. If, in the opinion of the faculty, the student cannot function as a professional school psychologist (practitioner or academic), the student would be notified in writing that dismissal was being considered and the student would have the right to speak directly with the faculty and Department Chair. If a decision is finally made to dismiss a student, this will be put in writing and sent to the student via certified mail. Students are encouraged to consult their advisor and the Program Director to ensure that they have adequate for clarification, advice, and support regarding the issue. If students feel that the feedback has been unfair, they have the right to discuss the situation with someone outside the program. The student should consult the University Code, Policy 8-10, Rev 3 (www.admin.utah.edu/ppmanual/8/8-10.html) For further information about student rights and responsibilities, along with guidelines for appeal. Specifically, the steps for appealing a decision made by the faculty or department are as follows:

1. Discuss the action with the faculty member or the School Psychology Training Director and attempt to resolve the disagreement.
2. Appeal in writing, and meet with, the Department Chair within 40 working days of notification of the academic action. Within 15 days, it is the Chair's responsibility to notify the student and the faculty member or Training Director in writing of his or her decision.
3. If either party (faculty member/training director/ or student) disagrees with the chair's decision, she or he may appeal to the college's Academic Appeals Committee within 15 working days of notification of the chair's decision.

These steps are described in detail in the University Code (see above website, Policy 8-10, Rev3). In addition, students who feel they may be experiencing discrimination based on race/ethnicity, gender, sexual orientation, religious orientation, veteran status, or disability may consult the University's Office of Equal Opportunity (OEO). Further information about this can be found on the Web at: <http://www.med.utah.edu/hr/o eo/o eo.htm>. In addition, students wishing to speak to someone about advocacy on their behalf can contact the ASUU Student Advocacy Office: www.asuu.utah.edu/advocacy/

Since the School Psychology Doctoral Program is Accredited by APA. The phone number and address of the Committee on Accreditation is: Phone #: 202-336-5979, and address: APA's Office of Accreditation 750 First Street, NE, Washington DC, 20002-4242. To visit the School Psychology Programs website, visit: To visit the SP program's website, use the following address: <http://edps.ed.utah.edu/programs/SP/index.htm>.

For further information and application procedures contact:

Elaine Clark, Ph.D., Director

School Psychology Program

<http://edps.ed.utah.edu/programs/SP/index.htm>

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