

Counseling Psychology Program - Department of Educational Psychology  
**DOCTORAL QUALIFYING EXAM REGISTRATION FORM**

*Complete this form electronically, then have your dissertation chair sign at bottom.*

Name: \_\_\_\_\_ Date: \_\_\_\_\_

I intend to take prelims during (semester and year): \_\_\_\_\_

E-mail Address for Written Prelim Question Distribution: \_\_\_\_\_

Have you previously taken prelims: **yes** \_\_\_ **no** \_\_\_

If yes, have you submitted a remediation plan: yes \_\_\_ no \_\_\_

Continue to 5 & 6.

To be eligible to take the counseling psychology prelim exam, you must have completed the following:

1. **Successfully Completed Pre-Dissertation Research Project & Received Faculty Approval**  
Date approved Pre-Dissertation Research Project or thesis (final): \_\_\_\_\_
2. I have taken all of the required core courses outlined in the Prelim Guide: **yes** \_\_\_ **no** \_\_\_
3. **Organized a Doctoral Supervisory Committee (Page 2)**  
Date Submitted to and/or approved by Department: \_\_\_\_\_  
(May be pending. Turn in *copy* of completed materials with this form.)
4. **Filed your Program of Studies for the Ph.D. Degree (Page 3)**  
Date accepted by Department: \_\_\_\_\_  
(May be pending. Turn in *copy* with this form.)
5. **Do you have any outstanding incompletes on your course of study?**  
Further, do you have any incompletes that have turned, by default, to an E grade, nor any grades below a B- minus in a required course: **yes** \_\_\_ **no** \_\_\_  
If yes, explain on a separate sheet and include confirmation of request of grade change.
6. **Endorsed to take the Prelim Exam by your advisor (pending completion of above)**

Dissertation Chair's Signature: \_\_\_\_\_

Date

**If retaking one or more exam items, attach approved remediation plan and letter documenting your adherence to that plan, along with your advisor's approval of the plan.**

**Return this form, supporting documentation as noted above, and an Unofficial Transcript to the Prelim Director electronically (zac.imel@utah.edu) and to JoLynn Yates (jo.yates@utah.edu) by date specified.**

**STUDENT'S SUPERVISORY COMMITTEE:**

Doctoral supervisory committees consist of five faculty members, the majority of whom must be tenure-line faculty in the student's major department. One member of the supervisory committee must be from another department.

COMMITTEE:

Chair \_\_\_\_\_

Member \_\_\_\_\_

Member \_\_\_\_\_

Member \_\_\_\_\_

Member \_\_\_\_\_



